

MISTI

MIT International Science and Technology Initiatives



Agenda- MISTI Global Seed Fund

- Overview of Seed Funds
- Process and Governance
- Where we need your help

Seed funds are significant element of MISTI

Seed funds
(GSF + 22
specific funds)

Internships
(19 country
Programs)

4 teaching
programs plus
workshops and
ETT;

MISTI supports MIT's educational mission by creating hands-on, international learning experiences for MIT students that are related to their course of study.

We bolster the Institute's research mission by promoting collaborations between MIT faculty members and their counterparts abroad.

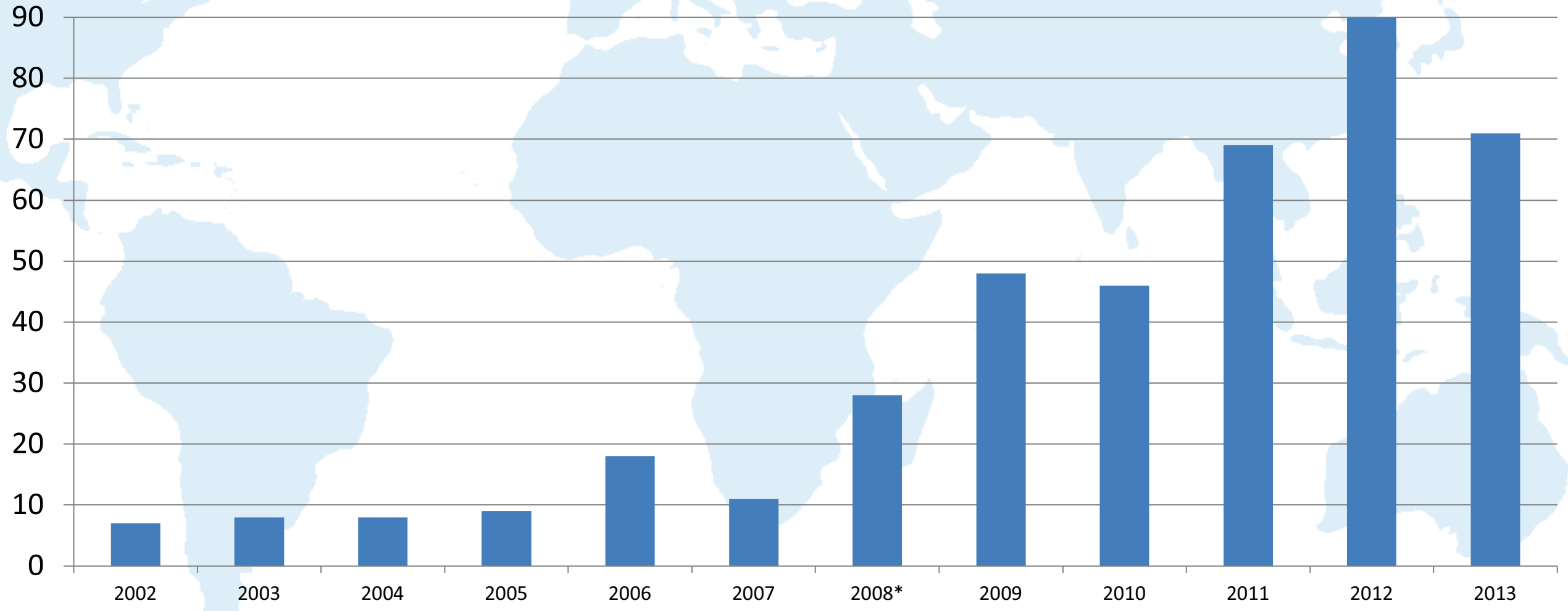
Seed funds focused mainly on “MISTI countries” with money from diverse foreign sources



Eclectic funding sources

- Foreign governments (including larger MIT initiatives)
- Foreign universities
- MIT (Provost)
- Individuals
- Companies

Growth: Grants



* General Seed Fund launched

Process and governance

Annual call for proposals

- Maximum \$30K
- Cost of travel and meetings
- Joint submission
- Student involvement encouraged

Scientific Committee

- Academic merit

Selection Board

- Balanced exchange
- Complementarity
- Newness
- Sustainability

The Global Seed Funds Advisory Committee

- Members: Suzanne Berger, Eric Grimson, Philip Khoury, Chappell Lawson
- Reviews the selection process
- Makes recommendations about program
 - Policy on travel
 - Sponsored research
 - Expansion / retraction
 - Alignment with MIT priorities

Sustainable Residential Communities for Israel

A collaboration between **Eran Ben-Joseph** (DUSP) and Tel Aviv University

Created learning opportunities for dozens of students and led to a book

MISTI GSF General Fund (Israel) 2010



Reducing the CO₂ Emissions of Concrete

A collaboration between **Krystyn Van Vliet** (MatSci) and **Franz Ulm** (CivE) and colleagues at the National Center for Scientific Research (CNRS) in France

\$12,500 grant that contributed to the creation of a joint lab with \$2M from CNRS.

MIT-France Seed Fund 2009




MISTI & MIT Departments

- Application
- Award
 - Setting up of account
 - MISTI access to account
- Usage of funds
- End of grant: reporting and funds
- Students: safety, security and training

Financial contact is requested in application

MISTI will notify you when call for proposals is sent to faculty

 **Fill out Proposal Form** [← Back to Grant Proposals](#)

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Proposal Form 0%

Project title
Please Use this Capitalization Style

This is a Test Proposal

MIT Administrative or Fiscal Officer
This most likely will be the Administrative Officer (AO), or the person responsible for account creation and finance in your office. If you are the international applicant, and you do not have this information, you should ask your MIT collaborator.

First name	<input type="text" value="John"/>
Last name	<input type="text" value="Smith"/>
Email	<input type="text" value="johnsmith@mit.edu"/>

Application stage: best practices

- Correct financial contact for account creation
- Make sure budget only includes travel and meeting costs
- Awards may cover up to 75% of the US Department of State maximum per diem rate for the proposed travel abroad plus a reasonable estimate of the economy-class airfare.
 - For instance, if the maximum per diem rate for Paris is \$454, you may request up to \$340 per day for a trip to Paris, plus economy-class airfare
 - For travel to MIT, applicants are eligible for up to \$250 per day in expenses, plus economy-class airfare.
- Include 10% overhead in proposal

Grant awarded: account creation

- Four different ways to open accounts- need to follow instructions contained in each award letter to make sure you are following the correct process for this fund.
 - For non-sponsored accounts with overhead
 - For non-sponsored accounts with no overhead
 - For sponsored accounts (with or without overhead)
 - For MISTI Global Seed Funds General Fund
- Complete online form as soon as possible after receiving award letter

Funds transferred

- Funds may be used to cover **ONLY travel** and **meeting** costs.
- Funds **may not** be used
 - to cover salaries or materials
 - for long-term stays (over two months) abroad or at MIT*
 - to cover MIT Visiting Student fees*
- Funds may not cover research costs or as a substitute for a research grant

**An exception: MIT-Italy Seed Funds may be used to cover long-term stays at MIT and the MIT Visiting Student fees.*

Travel funding advice

- GSF grantees are responsible for managing all aspects of their travel.
- Two possible ways to fund the international collaborator travel
 - Reimbursement
 - International collaborators submit receipts of their expenses at the end of their visit.
 - Reimbursement is processed through the Concur system
 - Cover page of Concur report and wire transfer form are sent to Travel Office
 - MIT collaborator pays upfront
 - MIT faculty agree to defray upfront costs by paying for international collaborator airfare, housing and meals with an MIT travel card
 - Close out the transactions in Concur once the visitor leaves MIT

End of project

- A no-cost extension may be possible, request from MISTI Program Manager
- Complete project report
- Close account
 - If additional funds remaining, return to MISTI program
 - If account overspent, cover the over spending

Students: safety, security and training

- Contact MISTI Manager
- Ask student to contact MISTI Manager and give MISTI travel guidelines

misti.mit.edu

